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Division of Healthcare Access & Quality and Health Protection

Health Protection

Licensure and Certification

Public Health Preparedness and Response

Rural Health

## Staffing Exception Request for Assisted Living Centers

To request a staffing exception permitted by the Administrative Rules of South Dakota (ARSD) 44:70:03:02.01(2), the facility must complete the information listed below.

Please place a checkmark by each item to acknowledge compliance. This compliance must be continued throughout the licensing year unless otherwise amended.

**Assisted Living Centers with 11 to 16 beds.** One staff person who is awake is allowable during sleeping hours if the following items are met:

\_\_\_ The building is equipped with a fire alarm system that promptly alerts staff.

\_\_\_ A staff call system is available.

\_\_\_ Residents have an evacuation score which shows them capable of prompt evacuation, three minutes or less.

\_\_\_ There is no resident residing here who is not capable of self-preservation.

\_\_\_ There is no resident residing here who requires two staff for activities of daily living. ARSD 44:70:01:05 (6) restrictions on acceptance and retaining of residents.

Attach to this request fire drills for the last six months to verify the fire drill evacuation times.

\_\_\_\_\_  
Administrator signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Facility name & address